



# OAK CREEK SWIM TEAM REIMBURSEMENT REQUEST

Check # \_\_\_\_\_

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

Line Item: \_\_\_\_\_ Amount: \_\_\_\_\_

Make Check Payable To:  
(include mailing address) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Description of and reason for purchase: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Staple your receipt(s) to this form*

**SUBMIT TO: Nancy Turner**  
Treasurer, Oak Creek Swim Team  
38 Commonwealth  
Irvine, CA 92618  
treasurer@oakcreekorcas.org

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## LINE ITEMS:

### **E-Entertainment Expense**

Awards  
Banquet & Mtg  
Concessions  
Social Events

### **E-Miscellaneous Expense**

Apparel  
Bank Fees  
Judges  
Maint. & Repair  
Swim Wear

### **E-Registration Expense**

Swimmer Fees to ISL  
Team Dues & Coach Fees to ISL  
Team Photos  
Team T-shirts

### **E-Team Supplies Expense**

Equipment  
Office Supplies  
Ribbons  
Website

